

# Travel & Expense Account Summary

Employee Name Jim Lombard  
Expense Dates 02/01/11-02/01/11  
Report Name Amtrak Feb 2011

Request Total \$ 65.00  
Direct Charge Total - 0.00  
Travel Advances - 0.00  
Net Due Employee = 65.00

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Non-Travel Expenses	Amtrak Feb	65.00

NOTE: (d)=Direct Charge

DATE	Tue Feb 1									TOTAL
Transit Subsidy	65.00									65.00
TOTALS \$	65.00									65.00